SONARPUR MAHAVIDYALAYA
Govt. Aided College, Affiliated to University of Calcutta
NAAC ACCREDITED
ESTD 1985
Shahid Biswanath Sarani, P.O. : Rajpur, P.S. : Sonarpur, District : South 24 Parganas, Kolkata - 700 149, West Bengal

Ref. No. ..... Date 19/11/2026

রেজিস্ট্রেশন সংক্রান্ত বিশেষ বিজ্ঞপ্তি

এতদ্বারা সোনারপুর মহাবিদ্যালয়ের প্রথম সেমিস্টারের (২০২৬-২০২৭) OBC Category -এর সকল ছাত্রছাত্রীদের জানানো হচ্ছে যে এই সকল ছাত্রছাত্রীদের কলকাতা বিশ্ববিদ্যালয়ের রেজিস্ট্রেশন সম্পূর্ণ করার জন্য NCL (NON-CREAMY LAYER) CERTIFICATE প্রয়োজন। ছাত্রছাত্রীদের অবিলম্বে এই NCL CERTIFICATE এর ব্যবস্থা করে মহাবিদ্যালয় অফিসে জমা দিতে হবে।

To obtain an **OBC Non-Creamy Layer (NCL)** certificate in West Bengal, apply online through the West Bengal Caste Certificate portal (`castcertificatewb.gov.in`) or at a **Bangla Sahayata Kendra (BSK)**, then complete physical verification at the designated BDO, SDO, or District Welfare Officer office.

1. Check Eligibility

- **Community:** You must belong to a community recognized on the West Bengal State OBC list (OBC-A or OBC-B) or Central OBC list, depending on whether you need a State or Central certificate. You can check recognized lists on the Backward Classes Welfare Department portal.
- **Non-Creamy Layer (NCL) Status:** Your family's gross annual income and parents' employment/service status must fall within non-creamy layer limits (commonly benchmarked at under ₹8 lakh per annum under central/standard NCL rules, subject to creamy layer exclusions).
- **Validity:** While your underlying caste status is permanent, NCL status is tied to financial/service criteria and is generally treated as valid for a single financial year (1 April to 31 March) or as specified by the recruiting/admission authority.

2. Gather Common Documents

Prepare scanned copies and originals of:

- Identity & address proof (Aadhaar card, Voter ID, Ration Card / Khadya Sathi)
- Birth certificate and proof of residence in West Bengal

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- Existing OBC certificate (if already issued, including digital certificate number for revalidation/update) or paternal caste proof
- Income certificate / proof of parents' income and occupation
- Passport-size photograph and local referee details (as required by the form)

3. Apply & Complete Verification

1. **Submit Application:** Fill out the form on the West Bengal Caste Certificate portal (`castcertificatewb.gov.in`) or get assistance at a local BSK. Existing certificate holders who need revalidation or updated NCL details should use the relevant OBC / revalidation option on the portal.
2. **Download & Print:** Save the submitted application form and acknowledgement slip with your application/reference number.
3. **Attend Verification / Hearing:** Submit signed hard copies and carry original documents to the concerned **Block (BDO)** office (for block areas), **SDO** office (for municipal areas in a sub-division), or **District Welfare Officer** / Kolkata jurisdiction office when called for verification/hearing.
4. **Track & Download:** Track your application status online using your application or certificate number and download the digitally signed certificate once approved.

SONARPUR MAHAVIDYALAYA * Rajpur, Bratipur Kol-149 *

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PRINCIPAL

Principal
SONARPUR MAHAVIDYALAYA
S. B. Sarani, Rajpur, Kol-149