YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SONARPUR MAHAVIDYALAYA
• Name of the Head of the institution	Dr.Ujjal Ray
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03324346987
• Mobile No:	9432643034
• Registered e-mail	sonarpurmahavidyalaya.naac@gmail.com
• Alternate e-mail	principal.sonarpurmahavidyalaya@gmail.com
• Address	Sahid Biswanath Sarani,rajpur
• City/Town	Kolkata
• State/UT	West Bengal
• Pin Code	700149
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**university of Calcutta**	
• Name of the IQAC Coordinator	**Debjani pathak**	
• Phone No.	**917003995488**	
• Alternate phone No.	**9830322160**	
• Mobile	**9830322160**	
• IQAC e-mail address	**sonarpurmahavidyalaya.iqac@gmail.com**	
• Alternate e-mail address	**principal.sonarpurmahavidyalaya@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.sonarpurmahavidyalaya.com/SM_AQAR_2020-21.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	httt://www.sonarpurmahavidyalaya.com/academiccalendar_2021-22.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**72.5**	**2007**	**31/03/2007**	**30/03/2012**

6.Date of Establishment of IQAC	**13/03/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

In line with IQAC recommendations, our college has implemented a robust Learning Management System (LMS). This platform centralizes the distribution of learning materials for students, including course syllabi created by instructors and essential university question papers. Following IQAC recommendations, our college has implemented a user-friendly e-Diary system. This electronic tool streamlines record-keeping for faculty by allowing them to track daily academic and administrative tasks, including the number of classes held, leaves taken, administrative duties performed, and seminar/conference attendance. In collaboration with other departments, IQAC hosted a series of informative seminars (5). Students actively engaged in extracurricular activities, including 22 outreach programs and 29 sports and cultural events. Following IQAC recommendations, our college has implemented a user-friendly e-Diary system. This electronic tool streamlines record-keeping for faculty by allowing them to track daily academic and administrative tasks, including the number of classes held, leaves taken, administrative duties performed, and seminar/conference attendance. Having submitted the IIQA for this cycle, the IQAC is now tackling the remaining aspects of the second NAAC assessment. The COVID-19 pandemic necessitated a shift to virtual platforms for most of our college's sports, cultural, and outreach activities. We're excited to gradually resume these activities in-person once the situation permits.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Clean and green energy solution	Committed to sustainability, our college utilizes energy-efficient bulbs and fans throughout the campus. Furthermore, to minimize energy consumption, lights and fans are promptly switched off when classrooms are unoccupied.
Safe drinking water	To ensure the well-being of our students and staff, the college has invested in a reverse osmosis (RO) water treatment system, providing access to clean and healthy drinking water across campus
Water conservation and management	Our college prioritizes water sustainability through a comprehensive system. Rainwater captured from rooftops is channeled through interconnected drains and pipes, collecting in a huge eco-sustainable water body. This precious resource is also used to nourish our campus gardens. Additionally, excess water from the RO filtration process is cleverly redirected to clean campus, maximizing water efficiency. Any remaining water is used to recharge the ground water table through a designated pit. To further promote awareness, 'Save Water' stickers serve as constant reminders of this important initiative.
Vermi compost pit for getting organic fertilizer	The college has embraced sustainable practices by establishing a vermi-composting pit utilizing red wiggler worms.

	Biodegradable waste generated on campus is meticulously collected and deposited in this designated pit after a specific timeframe. This organic matter is then transformed into nutrient-rich fertilizer by the industrious redworms. Currently, this fertilizer is used to nourish our college gardens. Looking ahead, the college has ambitious plans to expand this project, potentially generating sellable organic fertilizer and creating a new revenue stream.
We employ a diverse range of awareness programs, including lectures, seminars, workshops, debates, and film documentaries, to foster a culture of gender sensitization.	Different programmes were conducted for this purpose
The IQAC champions faculty development by actively encouraging participation in Refresher Courses and Orientation Programmes. This ensures faculty stay current with advancements in their fields, contributing directly to their eligibility for Career Advancement Scheme (CAS) promotions. The IQAC is dedicated to keeping all teachers informed about the specifics of CAS regulations, including any updates. This commitment translates to a streamlined and stress-free promotion process for all faculty members	To promote continuous learning, several faculty members participated in development courses such as OP, RC, and STC. Additionally, five teachers successfully fulfilled the requirements for the Career Advancement Scheme (CAS).

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	13/09/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	20/03/2023

15.Multidisciplinary / interdisciplinary

Sonarpur Mahavidyalaya, a general degree college, fulfills a vital mission by providing higher education to students in its locality and as well as in the remote Sundarbans region. The college offers a multidisciplinary curriculum with three core streams: Science, Arts, and Commerce. This translates to 28 programs under the University of Calcutta's CBCS system, catering to a student body of approximately 3,500. Recognizing the value of interdisciplinary learning, the college actively encourages students to explore beyond their primary stream. Science students have the opportunity to incorporate courses from Arts or Commerce, and vice versa. This existing practice positions Sonarpur Mahavidyalaya perfectly to embrace the interdisciplinary and multidisciplinary focus outlined in the National Education Policy (NEP) 2020.

16.Academic bank of credits (ABC):

Sonarpur Mahavidyalaya is a proud affiliate college of the University of Calcutta. We adhere to the university's prescribed curriculum and programs. Semester examinations are centrally conducted by the university, and they hold the authority to award marksheets based on evaluations by faculty, potentially from various affiliated colleges. Since the university manages the credit and grading system, the college currently lacks the autonomy to implement a full-fledged Academic Bank of Credits (ABC) program. However, we are enthusiastic about the potential benefits of ABC and eagerly await any future government regulations that might allow us to actively participate in such a system.

17.Skill development:

Sonarpur Mahavidyalaya recognizes the importance of graduating students who are not only well-educated but also equipped with practical skills. The CBCS curriculum itself fosters skill development through its outlined syllabi. Additionally, the college offers free certificate and add-on courses targeted specifically to

enhance these skills. Each department takes the initiative to design and provide add-on courses relevant to their respective disciplines.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

One of the college's notable strengths lies in its provision of Major languages such as English and Bengali. These languages attract a significant number of students who enroll to study them. The college adopts a bilingual teaching approach, with instructors delivering lectures in both English and Bengali. Specifically, English-speaking students, on the other hand, receive lectures exclusively in English. Furthermore, students who are proficient in both Bengali and English benefit from lectures delivered in a bilingual format.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is dedicated to preparing its students for success in the competitive job market upon completion of their programs. In line with this goal, the college proactively offers Add-on courses aimed at enhancing students' skills. These courses, developed by the University as part of the Choice Based Credit System (CBCS) curriculum, align closely with the specified course outcomes.

Given that the college operates as an affiliated institution under the University of Calcutta and is governed by the Government of West Bengal, it lacks autonomy in designing or altering its core curriculum, with the exception of certificate and add-on courses. However, the college is committed to ensuring that students achieve the desired course outcomes.

To this end, departments within the college employ a mechanism, established by the Internal Quality Assurance Cell (IQAC), to assess and analyze the attainment of course outcomes. This mechanism incorporates both direct and indirect methods of evaluation, enabling a comprehensive understanding of students' academic progress and skill development. Through this Outcome-Based Education (OBE) approach, the college strives to equip students with the necessary competencies to excel in their chosen fields upon graduation.

20.Distance education/online education:

During the recent pandemic, the college seamlessly transitioned to online teaching methods, ensuring continuity in education for its students. Additionally, the college has introduced Add-on courses for students in every department, delivered online during zero

hours, which fall outside the regular stipulated college hours. These courses, tailored to each department's subject area, are offered free of charge and focus on skill enhancement. Moving forward, the college aims to enhance these courses further by incorporating an industry-centric approach, equipping students with practical insights to enhance their competitiveness in the job market.

Extended Profile

1.Programme

1.1	**36**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File]()

2.Student

2.1	**4060**
Number of students during the year	

File Description	Documents
Data Template	[View File]()

2.2	**1074**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File]()

2.3	**972**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File]()

3.Academic

3.1	**44**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	**44**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**50**
Total number of Classrooms and Seminar halls	

4.2	**21.58621**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**79**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the curriculum set by the University of Calcutta, ensuring effective delivery through a transparent process. At the start of each session, the Prospectus and Academic Calendar are prepared under the guidance of the Teachers' Council and Academic Committee, and these documents are published on the college website. Before each session or semester begins, departmental meetings are convened to allocate classes among teachers based on the academic calendar and syllabus. Department heads submit the anticipated number of required classes per week to the Secretary of the Teachers' Council. The Teachers' Council then develops the

Master Routine (Time Table), which serves as the foundation for departmental schedules. The Principal approves all departmental timetables. Additionally, teachers in each department create detailed month-wise teaching plans aligned with the University of Calcutta's syllabus, which are uploaded to the college's Learning Management System (e-Shikshak). This facilitates monitoring of syllabus progression by the Principal. Furthermore, regular assessments of curriculum delivery are conducted by the Academic Committee and IQAC.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sonarpur Mahavidyalaya diligently follows the academic calendar, meticulously planning various academic activities at the onset of each academic session. Aligned with the schedule provided by the affiliating university, the college inserts tentative dates for admission, class commencements, internal examinations, and final examinations into its academic calendar. This calendar serves as a guiding framework for notifying faculty and students about the timing of these activities. Faculty members rely on this calendar to structure their teaching plans effectively. Teaching plans from all departments are meticulously uploaded onto the college's Learning Management System (LMS). Department heads maintain close oversight to ensure the timely completion of syllabi as per the teaching plans.

Continuous Internal Evaluation (CIE) is an integral component of the academic process at Sonarpur Mahavidyalaya. Faculty members assign tasks and assessments according to department-specific teaching plans, ensuring students' continuous engagement with the curriculum. Internal examinations are conducted in accordance with the academic calendar. Based on student responses and performance in assignments and class tests, special classes are organized to support slower learners.

The Principal takes proactive measures to ensure the effective implementation of the academic calendar. Formal meetings of the Academic Committee provide a platform for review and planning, while

informal discussions with faculty members further facilitate alignment with the calendar's objectives. This systematic approach ensures that academic activities proceed smoothly, fostering a conducive learning environment at Sonarpur Mahavidyalaya.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

36

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sonarpur Mahavidyalaya is committed to integrating crosscutting issues relevant to professional ethics, gender equality, human

values, environmental consciousness, and sustainability seamlessly into its curriculum. Across various disciplines such as Education, English, Geography, History, Philosophy, Political Science, Sociology, and Commerce, these critical topics are woven into the fabric of both core courses and elective offerings. Students engage with these issues not only as standalone subjects but also as integrated components of their academic journey. Through dedicated courses, discussions, and practical applications, the institution fosters a deep understanding of the interconnectedness between ethical conduct, gender equity, societal values, environmental stewardship, and sustainable development. By embracing this holistic approach to education, Sonarpur Mahavidyalaya empowers its students to become socially responsible citizens capable of navigating and positively impacting an ever-changing global landscape.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

36

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2324

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

`2000`

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

`491`

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Sonarpur Mahavidyalaya employs a systematic approach to assess the learning levels of its students and tailor special programs to cater to both advanced and slow learners. Through a process of schematic gradation, students are identified based on various criteria, including previous exam results and class performance. For students identified as slow learners, additional support measures are implemented, such as extra class hours, compensatory classes, personalized attention through mentor-mentee programs, and the distribution of targeted materials via online platforms like WhatsApp and Google Classroom. Conversely, advanced learners are encouraged to tackle more complex problems, participate in seminars, quizzes, debates, and engage with advanced assignments and the Learning Management System (LMS). By addressing the diverse learning needs of its students, Sonarpur Mahavidyalaya ensures that all learners receive appropriate support and opportunities for academic growth.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4060	**44**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Sonarpur Mahavidyalaya prioritizes student-centric approaches to enrich learning experiences. These initiatives foster active engagement and hands-on learning opportunities, tailored to students' needs and interests:- *Experiential Learning:* Many departments emphasize participative and experimental teaching methods, allowing students to engage directly with course material. Advanced learners often take on teaching roles, while collaborative problem-solving activities challenge students to think critically and creatively.- *Real-World Projects:* The Department of Commerce assigns students real-life projects, providing practical experience and bridging the gap between theory and practice.- *Field Visits:* The Department of Geography, the Department of Physiology, and the Department of History organize annual field tours, integrating experiential learning into the curriculum. Additionally, students conducting Environmental Studies projects participate in compulsory fieldwork, enhancing their understanding of environmental issues.- *Technology Integration:* Departments like Commerce and Computer Science, Physics, & Mathematics offer training in programming languages like C, Python, and tools like SageMath & R. Students are encouraged to create PowerPoint presentations and contribute to the students' magazine, honing their digital and writing skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Sonarpur Mahavidyalaya harnesses a diverse array of ICT tools to foster an effective teaching-learning process. With a Wi-Fi enabled campus and smart classrooms equipped with laptops and projectors, students engage in interactive e-learning experiences. The automated library, powered by KOHA, facilitates easy access to books and e-resources via INFLIBNET. Updated computer laboratories boast software tailored to each department's needs, while students are encouraged to utilize MS Office tools for assignments and presentations. Faculty members utilize platforms WhatsApp to share materials, lesson plans, and administrative updates, enhancing communication and collaboration. Through the seamless integration of these ICT tools, Sonarpur Mahavidyalaya creates a dynamic learning environment that empowers both students and faculty to excel in their academic endeavors.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	*View File*
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

351

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Sonarpur Mahavidyalaya, affiliated with the University of Calcutta, meticulously adheres to the university's examination and evaluation regulations. At the onset of each academic session, a comprehensive academic calendar is diligently crafted, aligning with the affiliating university's schedule. This calendar encompasses key dates for admission, commencement of classes, internal examinations, and final examinations.

Departments follow tailored teaching plans, assigning assignments to students in accordance with their specific curriculum. Internal examinations are conducted as per the academic calendar and syllabus structure.

Under the Choice Based Credit System (CBCS), internal assessment constitutes 35% of the total marks, with 10% allotted for attendance, 10% for internal assessment, and 15% for tutorial projects. In practical-based subjects, internal and external evaluation each contribute 50% of the marks. For practical-based subjects, in addition to attendance (10%) and internal assessment (10%), 30% of marks are allocated for practical examinations.

This internal assessment mechanism ensures transparency and robustness, incorporating a balanced mix of attendance, internal assessment, and practical evaluations to comprehensively evaluate students' academic progress and performance at Sonarpur Mahavidyalaya.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Sonarpur Mahavidyalaya has established a transparent, time-bound, and efficient mechanism to address internal examination-related grievances. Separate Examination Committees oversee the smooth conduct of university examinations for each semester and handle any grievances that arise. Students facing medical conditions, physical challenges, or participating in extracurricular activities receive fair concessions, with applications on such grounds receiving sympathetic consideration. Accessible departmental teachers and mentor-mentee mechanisms facilitate resolving doubts and confusions about internal assessment tasks promptly. Furthermore, candidates may formally apply to the Controller of Examinations, CU, for re-examination within 15 working days of result publication. Sonarpur Mahavidyalaya diligently verifies such requests and promptly forwards approved applications for further action by the University. This comprehensive framework ensures that internal examination grievances are handled with transparency, efficiency, and a commitment to fairness at Sonarpur Mahavidyalaya.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Sonarpur Mahavidyalaya maintains a robust system for communicating the Programme Outcome (PO) and Course Outcome (CO) to both teachers and students. The institution ensures accessibility and awareness through multiple avenues: hard copies of syllabi and programme-specific outcomes are readily available in departmental offices, while notice boards prominently display these outcomes. Additionally, soft copies of the curriculum and outcomes are uploaded on the college website and shared via departmental WhatsApp groups, facilitating easy access. The importance of COs, PSOs, and POs is underscored in academic meetings for teachers and orientation programs for students. Through these comprehensive measures, Sonarpur Mahavidyalaya ensures that all stakeholders are well-informed about the expected outcomes of the programs offered, fostering a culture of transparency and accountability in education delivery and assessment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Sonarpur Mahavidyalaya implements a thorough evaluation process to gauge the attainment of Programme Outcomes (POs) and Course Outcomes (COs). This process integrates both direct and indirect methods: Direct assessments encompass performances in class tests, tutorials, and external examinations, while the indirect method involves collecting feedback from students through structured forms. These forms, each carrying a maximum of 24 marks, provide insights into students' perceptions of their learning experiences. By combining 80% of the direct method score with 20% of the indirect method score, the institution calculates attainment level scores for each course. These scores are categorized as low, moderate, or high based on specific percentage ranges. This meticulous evaluation framework ensures a comprehensive understanding of student achievement and guides continuous improvement efforts to enhance educational outcomes at Sonarpur Mahavidyalaya.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

591

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sonarpurmahavidyalaya.com/2021_22/feedback.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2	

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities at Sonarpur Mahavidyalaya go beyond student engagement to actively involve the neighboring communities, fostering a sense of social responsibility and holistic development. The college boasts active NCC and NSS corps, encouraging student enrollment to enhance confidence and personal growth. These organizations have a rich history of successful placements and community outreach, including voluntary blood donation camps, health awareness initiatives, and environment-oriented activities such as waste management and tree plantations. Regular community outreach programs and critical medical services are organized to benefit the local community. Following the devastating impact of Cyclone Amphan, NSS volunteers, led by faculty members, spearheaded extensive relief efforts, providing essential aid to homeless climate refugees, including medicine, clothing, food, and shelter. These initiatives demonstrate Sonarpur Mahavidyalaya's commitment to social engagement and humanitarian efforts, enriching both students and the broader community.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

358

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sonarpur Mahavidyalaya boasts ample infrastructure and physical facilities to support effective teaching and learning processes. With 16 Undergraduate Departments offering UG courses, each department is equipped with WiFi-enabled cubicles and classrooms that accommodate students and faculty comfortably, supported by master routines for scheduling. The college provides 50 fully-functional classrooms, ensuring adequate space for academic

activities. Departments such as Computer Science, Mathematics, Zoology, Botany, Physiology, Physics, and Geography have dedicated laboratories with advanced instruments. Additionally, well-maintained computer laboratories with WiFi/LAN connectivity offer students ample access to digital resources. The centrally located library houses a vast collection of books and e-resources, including journals and e-books under the N-LIST program. Furthermore, a community hall serves as a venue for larger classes, cultural events, and academic seminars, bolstering the institution's academic and cultural vibrancy. The college efficiently supports administrative and class-related activities, ensuring a conducive environment for educational excellence at Sonarpur Mahavidyalaya.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sonarpur Mahavidyalaya provides ample facilities for cultural activities, sports, and physical fitness, ensuring a well-rounded educational experience. Despite the challenges posed by the COVID-19 pandemic, the institution adapted by organizing various events online. Celebrations of significant occasions such as the college foundation day, Rabindranath Tagore's birth anniversary, and Independence Day were conducted virtually via Google Meet. Inter-departmental competitions like online quiz contests were held to engage students in academic and cultural pursuits. Physical activities were also encouraged, with events like tree plantation programs conducted by NSS and International Yoga Day. Additionally, the college ground provided a venue for Republic Day celebrations, highlighting the institution's commitment to patriotic observances. The vibrant cultural scene was further enriched by inter-college competitions and festivities like Rabindra Jayanti. With facilities for both intellectual and physical pursuits, Sonarpur Mahavidyalaya fosters holistic development among its students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.7145

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sonarpur Mahavidyalaya has embraced modern technology by
implementing an Integrated Library Management System (ILMS) to
automate and streamline its library operations. With a collection of
11,652 books in addition to journal subscriptions, the ILMS
efficiently manages various library functions such as cataloging,
circulation, acquisitions, and user management. This system allows
the library to effectively organize its extensive collection of
resources and provide seamless access to users. By leveraging ILMS
technology, Sonarpur Mahavidyalaya enhances overall library
services, reflecting its commitment to embracing modern technology
to enrich the learning experience and support academic excellence.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

.67

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Sonarpur Mahavidyalaya has recently upgraded its IT facilities, with a particular focus on enhancing Wi-Fi services campus-wide. This upgrade underscores our ongoing commitment to fostering a conducive learning environment for both students and faculty. By investing in our IT infrastructure, we aim to ensure seamless connectivity and improved access to digital resources for all members of our community. With the enhanced Wi-Fi network, students can now engage in online research, access course materials, and collaborate more efficiently. Similarly, faculty members benefit from better connectivity for conducting online lectures, research endeavors, and administrative tasks. These enhancements significantly enrich the educational experience at Sonarpur Mahavidyalaya, empowering our community to thrive in today's digital age.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

176

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.87171

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sonarpur Mahavidyalaya upholds robust systems and procedures for the maintenance and utilization of its physical, academic, and support facilities, encompassing laboratories, libraries, sports complexes, computers, and classrooms. The administration diligently ensures the

functionality of all equipment, promptly repairing or replacing items as needed within budgetary constraints. Sports facilities receive meticulous maintenance under the supervision of the Prof. Subhranshu Ray, Department of History along with the Department of Physical Education. The institution invests in Tally Software and Annual Maintenance Contracts (AMCs) for anti-virus Software in computers, library automation software, and servers, essential for various administrative and academic functions, including college admissions and website maintenance. Moreover, contracts for water coolers, aqua guards, and broadband internet connectivity with Wi-Fi facilities are renewed regularly, managed by the Office and the bursar. Decentralized administrative committees distribute responsibilities among faculty members, including the library department and non-teaching staff, ensuring the smooth operation of these systems. Furthermore, cleanliness and upkeep of furniture are overseen by staff members, while laboratory assistants are responsible for maintaining functional equipment. Through these established systems and procedures in a limited ability, Sonarpur Mahavidyalaya ensures the effective management and optimal utilization of its facilities for the benefit of its stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

479

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]()

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

144

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]()

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File]()

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1833

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1833

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

28

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At Sonarpur Mahavidyalaya, Student representation and engagement are integral aspects of campus life, facilitated through the active involvement of the Students' Union. This body of elected representatives plays a crucial role in various administrative, co-curricular, and extracurricular activities, ensuring that student voices are heard and valued. From participating in key decision-making bodies like the Governing Body and the IQAC to assisting with events such as Freshers' welcome and the Annual College Fest, the Students' Union collaborates closely with the college administration and faculty members. Moreover, the union remains instrumental during annual sports events, offering encouragement and assistance to students participating in inter-college and university-level competitions. Through their dedicated efforts, the Students' Union serves as a conduit for student representation, enhancing the overall student experience at Sonarpur Mahavidyalaya.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sonarpur Mahavidyalaya has a registered Alumni Association (Praktani Alumni Association, Sonarpur Mahavidyalaya). However, due to the region's demographic dynamics, after graduation, students primarily focus on supporting their families, which diminishes their engagement in the college's academic and administrative activities. Furthermore, the college doesn't collect any subscription from the alumnus.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

The vision of Sonarpur Mahavidyalaya is to provide skill education and knowledge for all category of students with fullest potentialities for their better future. The leadership and governance ensure and environment for attaining the vision and mission of the college based on participated management and decision making, with following key vision areas: • Commitment to Equality • Widening Access and Empowerment • Holistic Education

Mission Statement Sonarpur Mahavidyalaya is committed to providing a comprehensive education that encompasses formal, technical, and value-based learning, along with fostering excellence in sports, music, and art. Our mission extends beyond academics to include the holistic development of students through skill enhancement programs, ensuring their readiness for diverse employment opportunities. We embrace students from all backgrounds, religions, and economic statuses, fostering an inclusive environment where everyone has equal access to opportunities. Our institutional policies are meticulously designed to uphold this mission.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At Sonarpur Mahavidyalaya, effective leadership is exemplified through institutional practices such as decentralization and participative management. The college administration conscientiously upholds the democratic nature of administrative processes and responsibilities. Departmental Heads (HODs) are empowered to make decisions regarding academics and individual student attendance within their departments. These decisions are reported to the Academic Council, a body democratically selected from the faculty, which oversees inter-departmental routines and exam schedules. Collaboration with the Institutional Quality Assurance Cell (IQAC) coordinator in formal meetings ensures thorough examination and consensus on all matters.

In rare instances where formal council meetings are impractical, the Academic Council's convener, in consultation with the IQAC coordinator, assumes responsibility for academic decision-making.

Significant decisions are then communicated to the esteemed Principal. The college fosters a culture of participative management by involving all staff in administrative activities, thereby promoting collective responsibility and shared governance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At Sonarpur Mahavidyalaya, the institutional Strategic/Perspective Plan is effectively deployed, in accordance with the government policies established by the Department of Higher Education, Government of West Bengal. This comprehensive plan encompasses critical elements such as:

- Annual Calendar - Annual Academic Plan - Annual Quality Assurance Report (AQAR) - Memorandum of Understanding (MOU) with various academic institutions - Departmental Action Plans - Students' needs assessment - Future plans of the college

For example, a recent initiative involved strategic planning for repairs and maintenance in the old main building and on the grounds, along with the enhancement of computers, water bodies, pumps, and generators. Responding to faculty needs, a proposal was made to construct a new floor spanning approximately 7500 sq ft as the second floor of the new building. Moreover, in response to student needs, the Institutional Quality Assurance Cell (IQAC) recommended the acquisition of new books for the Central Library.

Following the outlined plan, repairs and maintenance activities were systematically initiated. The renovation of staff toilets and the procurement of books were successfully completed within the allocated timeframe. The actual expenditure for maintenance of academic facilities (excluding salaries for human resources) amounted to INR 82,681, while maintenance expenses totaled INR 19,04,490. This efficient execution demonstrates prudent resource utilization in line with the strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The effective functioning of institutional bodies at Sonarpur Mahavidyalaya is evident through well-defined policies, a streamlined administrative setup, and comprehensive appointment and service rules. Institutional procedures adhere closely to university and government guidelines, ensuring compliance and efficiency.

The IQAC plays a pivotal role in reviewing the institutional strategic plan, which guides academic aims, objectives, and financial strategies. Committees within the institution comprise various stakeholders, ensuring broad representation and comprehensive decision-making.

In accordance with regulations, essential cells such as the IQAC Cell, Students' Scholarship Cell, and Anti-Ragging Cell are established. Recruitment processes follow university norms, promoting transparency and fairness. Both teaching and non-teaching staff enjoy a range of benefits including Provident Fund (PF), Gratuity, Group Insurance, and coverage under the West Bengal Health Scheme.

Transparent promotional policies are enforced through Academic Performance Indicators (API), facilitating equitable advancement opportunities for staff. Regular solicitation of student feedback enhances the quality of the teaching-learning process, ensuring continuous improvement.

A Grievance Redressal Committee, comprising the Principal, Heads of Departments (HODs), and teacher representatives, efficiently addresses grievances of staff, students, and other stakeholders, fostering a conducive and supportive environment for all.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sonarpur Mahavidyalaya upholds a steadfast commitment to the welfare of its teaching and non-teaching staff, manifesting through several initiatives:

i) Participation in the West Bengal Health Scheme for Grant-in-College & University Teachers, facilitating access to high-quality healthcare services.

ii) Implementation of the Group Savings Linked Insurance Scheme (GSLIS) for all staff members, fostering financial security and peace of mind.

iii) Adherence to government directives concerning the release of Recovery Based Advance of Festival Bonus, ensuring prompt and regulated disbursement of benefits to eligible employees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sonarpur Mahavidyalaya upholds a strong commitment to educational excellence, evident in its robust Performance Based Appraisal System (PBAS) for both teaching and non-teaching staff. Adhering to UGC guidelines and institutional goals, this system fosters continuous improvement and accountability at all levels.

Teaching Staff:

1. **Academic Diary:** The Academic Diary provides a detailed record of teachers' activities throughout the academic year, encompassing elements like Individual Time Tables, Annual Teaching Plans, Examination duties, Co-curricular involvement, Research contributions, and Awards received.

2. **Annual Self-Assessment (API):** Teachers undergo an annual self-assessment process covering teaching, learning, co-curricular engagement, extension activities, and professional development.

3. **Verification and Approval:** The Institutional Quality Assurance Cell (IQAC) and the Principal meticulously verify and approve each teacher's API annually, ensuring fairness and objectivity.

4. **Monitoring and Feedback:** Heads of Departments and the Principal regularly monitor the Academic Diary, providing constructive feedback to facilitate professional growth.

Non-Teaching Staff:

Non-teaching staff members are evaluated through Confidential Reports maintained by the institution. These reports assess various aspects of performance, including administrative efficiency, teamwork, communication skills, and compliance with institutional policies.

The evaluation criteria for non-teaching staff are transparent and based on measurable outcomes, ensuring fairness and impartiality in the appraisal process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sonarpur Mahavidyalaya upholds a rigorous system of internal and external financial audits, ensuring transparency and accountability in its operations. These audits encompass:

1) Internal Auditor's Review: Conducted by the Institutional Quality Assurance Cell (IQAC), the Internal Auditor identifies discrepancies and communicates them during the audit process.

2) External Auditor's Assessment: The firm Mamata Agarwal and Co. conducts external audits, submitting final queries to the Principal within one week of completing the audit for each period.

3) Identification of Control Issues: Auditors highlight control issues to mitigate future errors.

4) Prompt Action: Immediate measures are taken upon receiving audit

objections to prevent recurrence.

5) Remedial Actions: All objections from internal and external audit reports are addressed within a specified timeframe.

6) Settlement Meetings: Meetings are convened as necessary to resolve pending audit objections effectively.

7) Implementation of Suggestions: Transactions are rectified in accordance with the auditor's recommendations.

This systematic approach ensures that audit objections are swiftly addressed and resolved, thereby bolstering financial integrity and efficiency throughout Sonarpur Mahavidyalaya.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

223000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sonarpur Mahavidyalaya employs institutional strategies for mobilizing funds and optimizing resource utilization to support its mission and objectives. This process involves identifying essential resources for development, implementation, and continuity of organizational initiatives. The institution adopts a multifaceted

approach, encompassing both financial and in-kind support, with the following key steps:

1. Development of a Resource Mobilization Strategy: A comprehensive strategy is devised to identify and leverage various sources of support, including cash and in-kind contributions.

2. Proposal Submissions to Donor Agencies: Proposals are submitted to donor agencies such as UGC and SERB to secure financial assistance for specific projects and initiatives.

3. Diversification of Revenue Streams: Additional sources of funds include rental income from facilities such as NSOU, as well as the collection of in-kind contributions such as books and revenue generated from the sale of fish from the college pond.

4. Utilization of Existing Assets: The institution optimizes resource utilization by leveraging rental income from NSOU.

By adopting these strategies, Sonarpur Mahavidyalaya ensures the effective mobilization of funds and the efficient utilization of resources to support its educational endeavors and institutional development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has been instrumental in institutionalizing quality assurance strategies and processes at Sonarpur Mahavidyalaya. Key initiatives spearheaded by the IQAC include:

1. Introduction of Learning Management System (LMS): The implementation of an LMS facilitates the development, delivery, and tracking of learning resources, enabling seamless communication of academic plans, lecture notes, videos, and course content to students.

2. Adoption of Online Meeting Platforms for Classes: Various departments have embraced online meeting platforms such as Gmeet, Zoom, and WhatsApp for conducting classes and resolving doubts, ensuring uninterrupted learning, especially during challenging times.

3. Provision of Overhead Projectors: Efforts have been made to equip most classrooms with overhead projectors, supplemented by portable projectors in rooms lacking wall-mounted units. Teachers are encouraged to utilize these tools effectively for teaching purposes.

4. Collaboration on IIQA and SSR: The IQAC fosters collaboration among all staff members in preparing IIQA and SSR, promoting collective ownership of quality assurance processes.

5. Promotion of Research and Publication: Faculty members are incentivized to engage in research projects, pursue doctoral studies, and publish articles in academic journals, fostering a culture of research and scholarship within the institution.

6. Encouragement of Seminar Participation: Faculty members are motivated to actively participate in seminars conducted by various institutions, facilitating professional development and knowledge exchange.

Through these concerted efforts, the IQAC has significantly contributed to enhancing the quality of education and overall institutional excellence at Sonarpur Mahavidyalaya.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At Sonarpur Mahavidyalaya, the institution conducts Regular Academic Audits internally through its IQAC at the culmination of each academic session. Following the academic year's conclusion, the IQAC requests departmental profiles containing comprehensive details on admissions, class workload, curriculum implementation, experiential learning methodologies, examination outcomes, extracurricular

activities, and teachers' research contributions.

The IQAC meticulously analyzes departmental performances, offering constructive feedback to enhance internal quality and set higher benchmarks to tackle emerging challenges. Furthermore, it conducts reviews of teaching-learning outcomes by gathering online feedback from students regarding curriculum delivery and implementation.

Additionally, the IQAC initiates infrastructural development efforts, including the construction of classrooms and laboratories. The continuation of certificate courses and add-on programs is ensured to enrich student experiences. Departments are encouraged to organize seminars on relevant educational themes to foster futuristic growth.

Innovative pedagogical methodologies such as projects, field trips, student seminars, and workshops are advocated by the IQAC. Moreover, the procurement of new laboratory equipment, books, and learning resources, including Learning Management Systems (LMS) and online competitive examination tools, is facilitated to provide updated knowledge to students.

Furthermore, the institution fosters Industry-Academia collaboration, offering students opportunities for job placements upon completing their education. Through these concerted efforts, Sonarpur Mahavidyalaya continually enhances its teaching-learning processes, operational structures, and learning outcomes, as evidenced by the recorded incremental improvements across various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sonarpur Mahavidyalaya is dedicated to fostering gender equity and inclusivity within its campus community through various initiatives:

Facilities: - Providing dedicated common rooms equipped with facilities for recreation, ensuring both female and male students have comfortable and inclusive spaces. - Installing CCTV cameras across the campus to enhance the safety and security of all students, creating a conducive environment for learning.

Addressing Grievances: - Establishing an Internal Compliance Committee and an Anti-Sexual Harassment Cell to promptly address any grievances related to sexual harassment, ensuring a supportive environment for all students.

Sensitization Programs: - Collaborating with the IQAC and NSS to organize activities aimed at promoting gender equality and sensitivity among students. - Conducting interactive sessions and activities to educate students on gender norms and empowerment, fostering inclusivity and respect. - Partnering with the NSS committee to facilitate student participation in social awareness programs, such as International Environment Day on June 5th, promoting holistic development and social responsibility.

Through these efforts, Sonarpur Mahavidyalaya endeavors to create an environment where gender equity, empowerment, and social consciousness thrive among its diverse student body.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | **D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Sonarpur Mahavidyalaya upholds its commitment to environmental sustainability through the "Clean Campus, Green Campus" initiative, spearheaded by the NSS unit. The institution organizes regular awareness programs focusing on key areas:

1. Solid Waste Management: Effective waste segregation practices are implemented with bins provided across classrooms, laboratories, and restrooms. Waste is responsibly disposed of by the Sonarpur-Rajpur Municipality Waste Disposal unit.

2. Liquid Waste Management: A well-developed drainage system and pipelines manage liquid waste, ensuring proper disposal into the high drain and/or pond, minimizing environmental impact.

3. E-Waste Management and Recycling: Sonarpur Mahavidyalaya adopts measures for responsible handling of e-waste, promoting sustainable practices in electronic waste management.

4. Hazardous Chemicals and Radioactive Waste Management: The institution emphasizes the avoidance of hazardous solid chemicals and advocates green methods in laboratories. Strict prohibition of radioactive materials ensures environmental safety and community well-being.

Through these concerted efforts, Sonarpur Mahavidyalaya effectively manages solid, liquid, electronic, and hazardous waste, fostering a sustainable and eco-friendly campus environment for all stakeholders.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File]
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sonarpur Mahavidyalaya actively celebrates and organizes various national and international commemorative days, events, and festivals, enriching the campus environment with cultural vibrancy and meaningful engagements:

1. Republic Day and Independence Day: With pride and patriotism, the college marks these significant national holidays through flag hoisting ceremonies, cultural performances, and speeches, instilling a sense of reverence for freedom and democracy among students.

2. International Women's Day: Recognizing the invaluable contributions of women, the college celebrates International Women's Day on March 8th with various activities and events aimed at promoting gender equality and empowerment.

3. Birth and Death Anniversary of Kaviguru Rabindranath Tagore: The Department of Bengali pays homage to the literary icon Rabindranath Tagore on his birth and death anniversaries, organizing special programs and cultural performances to honor his enduring legacy.

4. College Foundation Day: On September 6th, the college commemorates its Foundation Day with pride and reflection, celebrating its journey, achievements, and future aspirations.

5. World Environment Day: Emphasizing environmental stewardship, the college observes World Environment Day through tree plantation drives, awareness campaigns, and eco-friendly initiatives.

6. International Mother Language Day: Various departments come together on February 21st to celebrate International Mother Language

Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At Sonarpur Mahavidyalaya, a comprehensive approach is taken to sensitize students and employees to their constitutional obligations, values, rights, duties, and responsibilities. Several initiatives contribute to this endeavor:

1. *Orientation Sessions:* New students undergo orientation sessions where they are introduced to their societal responsibilities, college code of conduct, and national duties. This helps in fostering a sense of belonging and civic awareness from the beginning of their academic journey.

2. *Celebration of National Days:* Independence Day and Republic Day are celebrated with great enthusiasm, including flag hoisting, march past, and cultural programs. These events serve as platforms to reinforce the significance of constitutional obligations through speeches delivered by senior faculty members.

3. *Academic Courses:* The college offers Political Science Core Course and Political Science Generic Elective courses, providing students with comprehensive knowledge of the Constitution of India. Furthermore, activities such as mock parliaments and debates enhance students' understanding of parliamentary democracy.

4. *College Prospectus:* The Fundamental Duties of Indian citizens are prominently included in the College Prospectus. This serves as a constant reminder to students and employees about their responsibilities towards the nation and society.

These initiatives collectively contribute to fostering a sense of responsibility, citizenship, and civic engagement among the Sonarpur Mahavidyalaya community, thereby nurturing well-rounded individuals committed to upholding constitutional values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sonarpur Mahavidyalaya actively celebrates and organizes various national and international commemorative days, events, and festivals, enriching the campus environment with cultural vibrancy and meaningful engagements:

1. Republic Day and Independence Day: With pride and patriotism, the college marks these significant national holidays through flag hoisting ceremonies, cultural performances, and speeches, instilling a sense of reverence for freedom and democracy among students.

2. International Women's Day: Recognizing the invaluable contributions of women, the college celebrates International Women's

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4. College Foundation Day: On September 6th, the college commemorates its Foundation Day with pride and reflection, celebrating its journey, achievements, and future aspirations.

5. World Environment Day: Emphasizing environmental stewardship, the college observes World Environment Day through tree plantation drives, awareness campaigns, and eco-friendly initiatives.

6. International Mother Language Day: Various departments come together on February 21st to celebrate International Mother Language Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – I:

Title: Community Outreach Programs for Holistic Development

Objective: 1. To drive holistic development in the neighboring community. 2. To bridge the gap between the institution and society. 3. To engage in collaborative efforts with the community.

Practice: 1. Students engage in community service by raising awareness about diseases like AIDS and dengue. 2. The NCC and NSS departments conduct road safety awareness campaigns such as 'Safe Drive Save Life'. 3. NCC and NSS units provide assistance during

events like the Sonarpur Boi Mela. 4. Students participate in initiatives like tree plantation drives.

Best Practice – II:

Title: Recognition of Student Excellence in Academics, Culture, and Sports

Objectives: a. To publicly acknowledge student excellence. b. To motivate students to excel in academics, cultural activities, and sports. c. To nurture well-rounded individuals.

Practice: The college hosts an annual Award Giving Ceremony to honor students' outstanding achievements in academics, culture, and sports. Through this ceremony, the institution publicly recognizes and celebrates student excellence, encouraging them to continue striving for success in all aspects of their college life.

These best practices exemplify Sonarpur Mahavidyalaya's commitment to community engagement, holistic student development, and the promotion of excellence in various domains.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sonarpur Mahavidyalaya distinguishes itself through its steadfast commitment to holistic education and inclusive growth. While excelling across various domains, its most notable performance lies in providing comprehensive education that extends beyond traditional academics. By offering diverse learning opportunities encompassing formal education, technical skills training, and values-based learning, the institution nurtures well-rounded individuals who excel in sports, music, and art. Moreover, its inclusive environment welcomes students from diverse backgrounds, religions, and economic statuses, ensuring equal access to opportunities and promoting diversity. Furthermore, Sonarpur Mahavidyalaya's proactive approach to skill enhancement programs equips students with the competencies needed for diverse employment opportunities, further solidifying its position as a leader in holistic education and empowerment.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Moving forward, Sonarpur Mahavidyalaya is committed to several strategic initiatives to enhance its educational quality and infrastructure:

1. Completing the NAAC 2nd cycle accreditation process to ensure continuous improvement in academic standards and institutional effectiveness. 2. Participating in NIRF rankings to benchmark our performance nationally and strive for excellence in various parameters. 3. Procuring additional computers to facilitate digital learning and research opportunities for students. 4. Expanding ICT-enabled classrooms to promote interactive and technology-enhanced learning experiences. 5. Enhancing the user-friendliness of our college website to provide easy access to information and resources for students, faculty, and stakeholders. 6. Investing in more books and library furniture to support the ongoing CBCS courses and enrich the learning environment. 7. Increasing surveillance and security measures by installing additional CCTV cameras across the college premises to ensure the safety of students and staff.

Through these initiatives, Sonarpur Mahavidyalaya aims to continue its journey towards academic excellence, innovation, and holistic development, ensuring a conducive and enriching educational experience for all stakeholders.