



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SONARPUR MAHAVIDYALAYA
Name of the head of the Institution	Dr Ujjal Ray
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03324346987
Mobile no.	9432643034
Registered Email	sonarpurmahavidyalaya.naac@gmail.com
Alternate Email	principal.sonarpurmahavidyalaya@gmail.com
Address	Sahid Biswanath Sarani
City/Town	Kolkata
State/UT	West Bengal
Pincode	700149

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Debjani Pathak
Phone no/Alternate Phone no.	917003995488
Mobile no.	9830322160
Registered Email	sonarpurmahavidyalaya.iqac@gmail.com
Alternate Email	principal.sonarpurmahavidyalaya@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.sonarpurmahavidyalaya.com/SM_AOAR_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sonarpurmahavidyalaya.com/academiccalendar_2018-19.pdf

5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
No Data Entered/Not Applicable!!!					

6. Date of Establishment of IQAC	13-Mar-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

IQAC MEETING	08-Jul-2019 1	10
IQAC MEETING	30-Aug-2019 1	9
IQAC MEETING	15-Nov-2019 1	9
IQAC MEETING	03-Jan-2020 1	12
IQAC MEETING	06-Mar-2020 1	11
IQAC MEETING	08-Jun-2020 1	10

L::asset('/', 'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status)}}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- The IQAC effectually promotes the use of different ICTs besides the runofthemill teachinglearning techniques. The departmental setting of data networks through LAN further ensures that relevant information are readily available to the teachers as per requirement.
- The IQAC has established the

practice of gathering apposite feedback from students, guardians of students and other stakeholders to ensure plurality of perspectives as well as effective functioning through evaluating their efficacy before practical implementation. • After having successfully executed the faculty exchange programme with two colleges in the previous academic session, the IQAC has extended this programme to one more college and through such arrangements ensured maximum exposure (of students) to varying renditions of texts within their syllabi. • The IQAC along with the Teachers Council has always encouraged academic initiatives that include seminars and symposiums of different sorts to validate the scholarly tradition of our institution. As much as student-oriented seminars that can enable students to think beyond the scope of the syllabus, are in line with our legacy as an academic institution, we also encourage different departments to engage in sufficiently advanced seminars that keeps with the most recent trends that different methodological fields can offer. • From the sessions 201718 and 201819 the college started to successfully run the CBCS system for the B.Com, B.A, B.Sc. From 1819, as CBCS became our new format, things became challenging in terms of technical management but we successfully responded to this massive systemic transition. Yet we are trying our best so that we are in a position of implementing this system in a feasible and executable way which might help the students and minimize their confusion.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
The IQAC has taken steps through all the departments to classify students as Slow learners and advanced learners.	Most of the departments organized such programmes.
The IQAC has taken steps through all the departments to classify students as Slow learners and advanced learners.	An organized database got prepared and departments accordingly involved mentors to categorized to the specific needs of the learners.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	11-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission	15-May-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college website remains up to date and engaging, offering admission and registration services through its portal. A cloud-based student management software provided by Technosoft, tailored to meet the University of Calcutta and AISHE standards, is implemented. Students receive notifications via an SMS gateway. Access to the college library is available through both mobile and computer platforms.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the outset of each academic year, every new student receives a college prospectus, offering a comprehensive introduction to our institution's rich academic and cultural legacy, along with its notable achievements. Each department takes the responsibility of acquainting its students with the tentative structure of the syllabus, elucidating how various topics will be approached. Students are also briefed on the plethora of amenities and academic resources available, including a well-stocked central library and ICT systems facilitating access to a diverse array of digital resources online. Our educators emphasize the qualitative disparity between higher learning and previous educational experiences, underscoring the importance of this distinction through classroom demonstrations. They keenly identify students who exhibit advanced enthusiasm for novel concepts and those who may require specialized attention due to slower learning pace. The academic council advocates for a flexible schedule, despite the logistical challenges of accommodating classes across different semesters with limited classrooms. This flexibility ensures tailored support for students seeking additional guidance or supplementary classes to meet the demands of their coursework. The institution boasts active NCC and NSS units, actively encouraging student participation in these programs. These units have a storied history of not just fostering successful placements but also conducting various community outreach initiatives like voluntary blood donation and health awareness camps, benefiting the local community. Additionally, students are encouraged to engage in sports as a means of channeling their youthful energy, resulting in our college consistently securing accolades in sports competitions at district and university levels. Every department is committed to exposing students to the competitive and scholarly aspects of advanced academics. Faculty exchange programs with other colleges broaden students' perspectives on specific methodological fields, while intra-college discussions and symposiums promote interdisciplinary understanding. Exceptional senior students are selected to represent the college at inter-college seminars, with departmental teachers actively supporting their preparation for such intellectual pursuits. Overall,

our institution views education as an inclusive endeavor that transcends mere syllabus-based activities, embracing a comprehensive approach that encompasses the multidimensional worldview of each student.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Botany Honours	01/07/2019
BSc	Zoology Honours	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Ability Enhancement Compulsory Course	182
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained

As per the guidelines set forth by the UGC, our college has established a robust feedback-collection system overseen by the IQAC and academic council. Students are encouraged to provide honest feedback on various academic, administrative, and organizational aspects. Once the feedback data is gathered, it undergoes thorough analysis, and specific suggestions are communicated to concerned teachers during meetings facilitated by the Principal and IQAC coordinator. These suggestions focus on individual teaching approaches, if necessary, and are evaluated for feasibility and practicality. Every potential area for improvement is carefully considered, and appropriate actions are taken upon determining the need and feasibility of specific amendments or modifications. For instance, in response to feedback indicating inadequacies in meeting the demands of the updated syllabi under the CBCS system, the college decided to invest in paid online resources to supplement the existing library collection. Similarly, suggestions from the Central Library regarding the procurement of more advanced software to streamline metadata organization and management were approved, recognizing the benefits it would bring to both users and officials. The feedback system extends beyond academics to encompass a wide range of concerns, including but not limited to classroom teaching methods, availability of amenities, behavioral issues, environmental concerns, campus cleanliness, educational tours, ICT support, sports-related needs, and accessibility requirements. All such issues and grievances are given due attention and importance, ensuring a responsive and inclusive approach to addressing the needs and concerns of the college community.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA GENERAL	989	1499	833
BSc	BSC GENERAL	125	140	49
BCom	BCOM GENERAL	75	110	24
BA	BA (H)	441	1152	405
BSc	BSC (H)	117	140	112

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1432	0	23	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
22	22	55	7	3	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Given the colleges location in the south 24 parganas, it is noteworthy that the student body predominantly comprises individuals from economically and socially disadvantaged backgrounds, many of whom are first-generation learners. Initially, these students often feel hesitant to articulate their concerns, opinions, and academic needs. However, the dedicated teachers of the college serve as mentors, providing essential academic and personal support to empower these students. Recognizing the importance of fostering a welcoming academic atmosphere, the teachers prioritize classroom teaching, seamlessly integrating ICT tools with traditional methods. This approach aims to create an environment where students feel comfortable expressing themselves and engaging actively in the learning process. Moreover, students are encouraged to participate in a variety of extracurricular activities, including cultural events, sports, NSS, and NCC. These opportunities not only enrich their overall college experience but also play a crucial role in helping them overcome their initial hesitations and emerge as more confident individuals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1432	23	1 : 62

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	23	0	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Gen	Year	26/04/2019	14/08/2019
BA	Honours	Year	09/04/2019	25/06/2019
BCom	Gen	Year	26/12/2019	14/08/2019
BCom	Honours	Year	16/04/2019	25/07/2019
BSc	Gen	Year	26/04/2019	14/08/2019

BSc	Honours	Year	09/04/2019	25/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducts a series of assessments throughout the academic year, including regular class tests, Mid Term, and Annual examinations. The results of these internal assessments are promptly posted on departmental notice boards for student reference. Following the announcement of results, teachers engage in detailed discussions with students to identify areas of improvement and provide valuable suggestions for their academic progress. In cases where students performance falls below expectations, consultations with their guardians are initiated to address any concerns and explore strategies for enhancement. This collaborative approach ensures that students receive comprehensive support and guidance from both the academic faculty and their guardians, fostering an environment conducive to continuous improvement and academic success.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college strictly adhere to the academic calender prepared by the College in concurrence to Calcutta University academic prograqmme.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

www.sonarpurmahavidyalaya.com/poco201920.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
GEN	BA	Nill	994	328	32.99
GEN	BCom	Nill	24	7	29.16
GEN	BSc	Nill	46	23	50
HONOURS	BA	Nill	395	139	35.18
HONOURS	BCom	Nill	29	22	75.86
HONOURS	BSc	Nill	132	45	34

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.sonarpurmahavidyalaya.com/sss_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

No Data Entered/Not Applicable !!!

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	PHYSIOLOGY	1	4.6
International	MATHEMATICS	3	1.0
International	COMPUTER SCIENCE	1	1.0
International	BOTANY	1	0.4
National	POLITICAL SCIENCE	1	Null
National	ENGLISH	1	Null
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BENGALI	2
PHILOSOPHY	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	6	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation Program	NSS	7	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MoU with Raidighi College	10/09/2020	Faculty exchange, student development	350
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
62.4	2.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.10.03.000	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	493	121119	76	21803	569	142922
Reference	176	64556	154	43606	330	108162

Books						
Journals	4	12410	4	13170	8	25580
Others(s pecify)	8	6891	Null	Null	8	6891
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidth (MBPS/ GBPS)	Others
Existin g	172	12	14	11	0	9	43	100	97
Added	0	0	0	0	0	0	0	0	0
Total	172	12	14	11	0	9	43	100	97

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
CLASS VIDEO	https://www.youtube.com/@sonarpurmahavidyalaya8704/videos

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
30.69	Null	Null	22.37

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The institution prioritizes collective growth and continuously invests in infrastructural development to support effective teaching and learning. Affordable facilities that enhance the efficiency of education are always accessible. Across all departments, spacious classrooms and seminar rooms are available for student use, ensuring regular access. Laboratories are well-equipped to meet syllabus requirements, with instruments undergoing regular</p>
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servicing and monitoring for accuracy. A dedicated seminar room, equipped with audiovisual amenities and seating for approximately 60 individuals, is accessible to all departments for hosting seminars. Additionally, the institution maintains a medicinal plant garden, providing hands-on learning opportunities. Most departments are equipped with LCD projectors to facilitate interactive teaching sessions, while a smart classroom is available for teachers use as needed. The institution actively promotes research activities for both faculty members and students, fostering an environment conducive to academic exploration and innovation. This commitment to infrastructure development and research support reflects the institutions dedication to enhancing the teaching and learning experience for all stakeholders.

<https://www.sonarpurmahavidyalaya.com/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	50 tuition fees concession by the Institution for Economically weaker section	31	9190
Financial Support from Other Sources			
a) National	Swami Vivekananda Merit cum means scholarships and Kanyashree Prakalpa	295	7700000
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Gymnasium Yoga	Nil	156	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	3	BA	HISTORY	UNIVERSITY OF CALCUTTA	MA
2020	1	BSC	PHYSIOLOGY	UNIVERSITY OF CALCUTTA	MSC
2020	2	BA	HISTORY	WBUTTEPA	B.ED
2020	2	BA	HISTORY	RBU	MA
2020	2	BA	HISTORY	NSOU	MA
2020	1	BA	HISTORY	VIDYASAGAR UNIVERSITY	MA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL SPORTS	LOCAL	300
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	INTER COLLEGE STATE	National	1	Nil	Nil	MOUMITA DAS

SPORTS
GAMES CHAM
PIONSHIP
(DISTRIC
LEVEL)

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The colleges Students Union takes the lead in organizing various events throughout the academic year. This includes the Annual Sports and Cultural Program, as well as the Freshers Welcome event, which serves as a warm introduction for new students to the college community. Additionally, the Students Union orchestrates vibrant celebrations for Teachers Day and Independence Day, showcasing patriotic and appreciative sentiments. Furthermore, the Students Union demonstrates inclusivity and cultural diversity by enthusiastically organizing Saraswati Puja, irrespective of caste, creed, or religion. This celebration reflects the colleges commitment to fostering a harmonious and inclusive environment where all students can come together to celebrate their cultural heritage and traditions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In addition to a comprehensive central library, the institution offers various departmental libraries and a Students Book Bank, reflecting a commitment to decentralizing book distribution and ensuring accessibility for students. This initiative not only facilitates greater access to resources but also encourages the procurement of additional books beyond those available in the central library. Furthermore, the college authorities have tasked teachers from different departments with providing study materials whenever possible. This proactive approach aims to enhance the learning experience by ensuring that students have access to relevant study materials aligned with their coursework. By leveraging the expertise of faculty members, the institution strives to support student learning and academic success.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The college has core options like honours courses in the subjects like English, Bengali, History, Philosophy, Political Science, education, geography in humanities. In science, college provides core options ARE honours courses in , Mathematics, Physiology, Botany, Zoology, computer science In Commerce, Accounting and Finance is offered as the core subject or honours course. In addition to this general courses are offered in arts, science and commerce. The University of Calcutta, the affiliating University does not allow curriculum development. Hence the college does not have the opportunity to bring about any flexibility in the University Curriculum. The college also offered CBCS curriculum for Bcom courses.</p>
Teaching and Learning	<p>In addition to ICT tools traditional teaching method is the dominant teaching practice. The college has equipped itself with upgraded modes of teaching by introducing projectors and computers which are used by the teachers generously as and when required. There is also one smart classroom</p>
Examination and Evaluation	<p>The students are to appear in midterm and annual tests. Apart from these, the departments arrange for class tests for analyzing the progress of the students. Terminal tests at the end of each year of study are held to assure their eligibility for University Examination. To add to it the institution emphasizes on regular attendance of the students. Particularly the Honours students who do not have the required attendance are debarred from appearing at the University Examination</p>
Admission of Students	<p>Admission of the students are fully on online basis.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The library is fully automated. There are ICT infrastructures like projectors, computers and smart class room</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admission of the students are fully on online basis
Finance and Accounts	The salaries of the substantive teachers and non teaching staffs of the college is made through HRMS. The salaries of the guest lecturers are directly credited to their accounts, so that there is no direct cash transactions.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	08/07/2019	27/07/2019	21
Orientation Programme	1	03/02/2020	24/02/2020	21
Workshop on Practical Botany	1	04/03/2020	06/12/2021	3
One Week FDP on Entrepreneurship, Incubation Innovation	1	23/06/2020	29/06/2020	7
International	1	25/06/2020	29/06/2020	5

online FDP: Teaching, Learning, Evaluation in HEIS in post pandemic india- Issues and Challenges				
Refresher Course in Recent advancement in Biological Science	1	16/08/2020	29/08/2020	15
One Week Faculty development Programme on En trepreneurship, Incubation Innovation	1	23/06/2020	30/06/2020	7
One day workshop on Computerized Accounting E- filing of Tax Returns	1	20/01/2020	20/01/2020	1
Two weeks FDP on Managing Online Classes and Co-Creating MOOCS	1	20/04/2020	06/05/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
WEST BENGAL HEALTH SCHEME	Nil	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts external audit and internal audit through Mamata Agarwal Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

Reliance JIO, Axis Bank Ltd	190050	9750
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	Yes	Mamata Agarwal	Yes	Mamata Agarwal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Head of the departments of different departments arrange meeting with the parents after the Final Test Exam to ensure better performance of their wards for the forthcoming University Examination.

6.5.3 – Development programmes for support staff (at least three)

Training programmes are conducted by the university as and when required. The college also trained the staffs before the introduction of HRMS and e-billing

6.5.4 – Post Accreditation initiative(s) (mention at least three)

i) Academic calendar of the college is prepared. ii) Faculty exchange programme with other colleges. iii) Greater emphasis on ICT based Teaching and Learning.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	MEETING OF IQAC	30/08/2019	30/08/2019	30/08/2019	7
2019	MEETING OF IQAC	08/07/2019	08/07/2019	08/07/2019	7
2019	MEETING OF IQAC	15/11/2019	15/11/2019	15/11/2019	7
2020	MEETING OF IQAC	03/01/2020	03/01/2020	03/01/2020	7
2020	MEETING OF IQAC	06/03/2020	06/03/2020	06/03/2020	7
2020	MEETING OF IQAC	08/06/2020	08/06/2020	08/06/2020	7

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The Institutional Quality Assurance Cell (IQAC) has initiated various awareness programs focused on environmental sustainability, resource management, and solid waste management. To facilitate waste disposal, waste disposal units have been strategically placed at key locations across the college premises, ensuring convenient access for students. Moreover, students are actively encouraged to adopt responsible practices and be accountable for their waste generation and resource consumption, fostering a culture of environmental stewardship within the college community.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	Nil	28/06/2020	1	Relief fund distribution for victims of Amphan	yes	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/07/2019	The college prospectus contains the code of conduct for all the stakeholders of the college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Independence Day Celebration	15/08/2019	Nil	355
Teachers Day Celebration	05/09/2019	Nil	770
Birth Anniversary of Netaji Subhash Chandra Bose	23/01/2020	Nil	250
Republic Day Celebration	26/01/2020	Nil	220
Saraswati Puja	29/01/2020	Nil	605
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college campus boasts lush greenery with a variety of trees and plants, creating a serene environment conducive to learning. Additionally, the college has established a medicinal plant garden, enriching the campus with diverse botanical resources. The maintenance of the pond within the college premises reflects our commitment to preserving natural ecosystems, with plans underway to enhance the condition of its banks further. Furthermore, the college is dedicated to promoting environmental sustainability and eco-friendliness. Initiatives such as maintaining a plastic-free zone, conserving energy, implementing rainwater harvesting practices, promoting carbon neutrality through plantation drives, and effectively managing hazardous waste underscore our commitment to minimizing our ecological footprint and preserving the environment for future generations.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The streamline student data management, the college has implemented a state-of-the-art Students Database Management system integrated with barcoding technology. Additionally, the college website has undergone significant upgrades to enhance the efficiency of the online admission procedure and facilitate e-counseling for prospective students. These advancements ensure a seamless and user-friendly experience for both students and administrators. In alignment with our commitment to environmental sustainability, the college continues to uphold its status as a plastic-free zone. Furthermore, proactive measures have been taken to transform the campus into an eco-friendly environment. This includes initiatives such as energy conservation efforts, implementation of rainwater harvesting systems, promotion of carbon-neutral plantation projects, and effective management of hazardous waste. Through these endeavors, the college aims to reduce its environmental impact and contribute to a greener, more sustainable future.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sonarpurmahavidyalaya.com/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Most of the students applying for admission to our college come from marginalized backgrounds and are first-generation learners. Despite facing various challenges, they exhibit a strong determination to pursue higher education. Our teachers are dedicated to nurturing their passion for learning

and broadening their horizons. In the current academic session, the college has scheduled a total of 213 teaching days, surpassing the minimum requirement set by the UGC. This demonstrates our commitment to providing ample learning opportunities for our students. Furthermore, the college boasts a diverse student body, with nearly 50 percent female students and approximately 37 percent from reserved categories. We are committed to maintaining and furthering this inclusive vision in the years to come.

Provide the weblink of the institution

<https://www.sonarpurmahavidyalaya.com/>

8.Future Plans of Actions for Next Academic Year

The IQAC fosters an environment where faculty members are encouraged to enhance their academic achievements for both personal and professional growth, benefiting themselves, the students, and the institution as a whole. Faculty members are regularly informed about opportunities such as faculty exchange programs and relevant government-funded research projects aimed at advancing research endeavors. They are actively encouraged to seize these opportunities, ensuring a dynamic academic environment within the institution. In addition to academic initiatives, the IQAC is committed to integrating the local community into a comprehensive network of engagement, aligning with the colleges social responsibilities. To this end, the IQAC has decided to organize voluntary blood donation camps, alongside vaccination and awareness campaigns. These initiatives serve the immediate and