



SONARPUR MAHAVIDYALAYA

Affiliated to University of Calcutta

Estd - 1985

Sahid Biswanath Sarani, Rajpur, Kolkata - 700149

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Ref.....

Date.....

Minutes of IQAC meeting held on 3rd July, 2020

Members Present: 1) Ujjal Ray (Principal), 2) Debjani Pathak (IQAC Coordinator), 3) Amitava Khan, 4) Indranil Mitra, 5) Arnab Majhi, 6) Romana Ali, 7) Uttam Panja, 8) Subhransu Roy, 9) Pranabesh Mondal (from Management), 10) Santudas Chakraborty (from Management)

As per the agenda outlined for the current meeting, the following resolutions were made:

1. Confirmation of the minutes from the previous meeting.
2. Discussion ensued regarding the upcoming induction of first-semester students. Due to the ongoing lockdown, traditional inductions in the New Hall are not feasible. Instead, it was decided that each department would conduct separate inductions via Google Meet, as Google Meet can only accommodate up to 200 participants at once. Heads of Departments would be asked to share their Google Meet links with the office beforehand for dissemination to newly admitted students.
3. Formation of a committee tasked with creating the online routine for the current academic year. The committee members include Debjani Pathak, Abdul Mojaffar Mondal, Indranil Mitra, and Sharadindu Roy.
4. Plans to send out a query to all departments regarding the availability of softcopies/PDFs of books for students.
5. Due to the pandemic and lockdown, the academic calendar for the current academic session has been put on hold pending instructions from Calcutta University.
6. Submission of student feedback from various departments for the previous semester to the IQAC by respective Heads of Departments.


DEBJANI PATHAK
Co-ordinator
IQAC
Sonarpur Mahavidyalaya




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7. Confirmation of the successful execution of last academic year's plan of action.

Proposals for the current academic year's plan include:

- Development of a learning management session, encompassing faculty and staff training, regular monitoring of student engagement, and continuous improvement based on student feedback.
- Implementation of an e-Diary system involving comprehensive training, protocol establishment, performance assessment through data analysis, and implementation of improvement measures.
- Encouragement of informative seminars by expert speakers.
- Active participation in students' extracurricular activities management post-pandemic.
- Monitoring of the gradual resumption of in-person activities following the easing of lockdown measures.


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